

COVID-19 Risk Assessment

Starcross Youth Theatre

LAMDA Lessons and Performance Group Sessions at Willenhall Chart Centre

Contact: Phil Cross

Date: April 2021

Review Schedule: Regular review in line with public health guidance.

What are the hazards?	Who might be affected?	Controls Required	Additional Controls
Getting or spreading of Covid-19 Coronavirus by not washing hands or not washing them adequately	<ul style="list-style-type: none">• Starcross Teachers• Starcross Members & Parents <p>Anyone else who physically comes into contact with Starcross Youth Theatre</p>	<p>Adequate toilet and hand washing facilities will be provided by the Chart Centre. However, as these facilities are the responsibility of the Chart Centre, we cannot be responsible for their cleanliness of the facilities.</p> <p>Only one person at a time will be able to leave the lesson or group room to use the toilets.</p> <p>Hand sanitiser will also be available for Starcross Teachers/Members/Parents to use.</p>	<p>Members & Parents to be reminded to wash their hands for 20 seconds with water and soap before attending class and on returning home after lessons.</p> <p>Teachers, Members & Parents reminded to sanitise their hands on entering the teaching room.</p> <p>Members also reminded to catch coughs and sneezes in tissues – Follow Catch it, Bin it, Kill it and to avoid touching face, eyes, nose or mouth with</p>

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			<p>unclean hands. Tissues and a bin will be made available. The bin will be emptied regularly.</p> <p>Reminders of expected behaviour to be documented in Members and Parents Guide to Return to Lessons and Group Sessions.</p> <p>Hand sanitiser and tissue levels to be checked at end of each lesson or session and replenished, as necessary, by a Starcross Teacher.</p>
<p>Getting or spreading of Covid-19 Coronavirus in commonly used or high traffic areas</p>	<ul style="list-style-type: none"> • Starcross Teachers • Starcross Members & Parents <p>Anyone else who physically comes into contact with Starcross Youth Theatre</p>	<p>As there will be just one room in use for lessons and group sessions there will be a need to reduce the number of persons to comply with the 2-metre (6.5 foot) gap recommended by the Public Health Agency. This will be achieved for LAMDA lessons taking place on one evening and for the group sessions by dividing the group into two groups of 15 or below and running the session twice on a different evening. Therefore, each group session will not exceed the governmental 15 maximum limits.</p>	<p>Current lessons will also adhere to guidance published by LAMDA.</p> <p>Regular monitoring of Governmental Health and Safety Requirements to ensure compliance.</p> <p>Parents to wear a face covering when entering and</p>

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		<p>When entering the Chart Centre parents and members will adhere to the instructions regarding direction of travel around the Centre.</p> <p>Only one Starcross Teacher will be allowed in the kitchen area at one time and must clean all surfaces before leaving the area.</p> <p>Windows can be open to aid ventilation.</p>	<p>escorting their child within the Chart Centre.</p> <p>Members to wear a face covering when arriving and leaving the Chart Centre. Face coverings are permitted to be removed during the lesson or group session activity.</p> <p>Starcross Teachers to wear face masks and or visors when appropriate.</p> <p>Members & Parents to be reminded in Members and Parents Guide to Return to Lessons and Group Sessions and on a weekly basis of the importance of adhering to lesson times to enable social distancing.</p>
Getting or spreading of Covid-19 Coronavirus	<ul style="list-style-type: none"> Starcross Teachers Starcross Members & Parents <p>Anyone else who physically comes into</p>	<p>There will be frequent cleaning and disinfecting of objects and surfaces that are touched regularly as part of the lesson using appropriate cleaning products and methods. Cleaning will be undertaken by Starcross Teachers.</p>	<p>Starcross Teachers will be allocated duties to monitor the arrival of members and parents and to ensure</p>

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by not cleaning surfaces, equipment and workstations	contact with Starcross Youth Theatre	<p>Props will be cleaned between each user.</p> <p>Reducing the touching of surfaces will be achieved by opening doors before the members and parents are due to arrive implementing payments through bank transfer and requiring members to place their belongings and personal items in a designated area on arrival and to keep unnecessary items out of the lesson or group area.</p> <p>Disposable gloves may be worn when using and or cleaning equipment but are not a substitute for hand washing or use of hand sanitiser.</p>	<p>personal belongings are placed in the designated area.</p> <p>Information and guidance on what equipment is to be cleaned, when and the products to use will be provided to all Starcross Teachers.</p> <p>Cleaning products' levels to be checked at end of each lesson or session and replenished as necessary by Starcross Teachers.</p> <p>To reduce the amount of cleaning, members will not be permitted to bring food to the lesson or group sessions but will be allowed to bring a bottled drink for their own consumption. It would be ideal for the members name to be on the bottle for ease of identification.</p>
Getting or spreading of	<ul style="list-style-type: none"> • Starcross Teachers • Starcross Members & Parents 	All individuals will be required to adhere to official guidance relating to social distancing.	The following measures will also be actioned:

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Covid-19 Coronavirus by not maintaining social distancing	Anyone else who physically comes into contact with Starcross Youth Theatre	Social distancing will be achieved by implementing the following running two group sessions so that group sizes do not exceed 15.	<ul style="list-style-type: none"> Ensuring members remain in the group session they have been assigned to Assigning all siblings from a family to the same group session to reduce the number of bubbles within each group. <p>Teachers to wear a face mask and or face visor when appropriate.</p>
Contracting or spreading the virus through attendance of an individual with symptoms (whether known or not before attendance).	<ul style="list-style-type: none"> Starcross Teachers Starcross Members & Parents <p>Anyone else who physically comes into contact with Starcross Youth Theatre</p>	<p>Any teacher or member arriving at a lesson or group session either self-reporting or with evident symptoms of Covid-19 will be sent home and advised to follow the stay-at-home guidance. Such symptoms include a new continuous cough, a high temperature or loss of smell/taste.</p> <p>The same approach will be taken should a teacher or member become ill and start to display the above symptoms during the lesson or session. Members will need to be collected immediately.</p> <p>Starcross Teachers will maintain regular contact with members during this time.</p>	<p>Reminders of expected behaviour to be documented in Members and Parents Guide to Return to Lessons and Group Sessions.</p> <p>Parents to be regularly reminded to update Starcross with any changes to personal and emergency contact details.</p>

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		<p>If a Starcross Teacher/Member/parent advises that they have developed Covid-19 and had recently been in attendance, Starcross will contact the Public Health Authority to discuss the case, identify people who have been in contact with them and will take advice on any actions or precautions that should be taken.</p> <p>To reduce the risk of spreading the virus:</p> <ul style="list-style-type: none"> • All adults will be required to wear a face covering when entering the building. • In the presence of parents, members will have their temperature taken with a non-touching forehead thermometer on arrival. Any member registering a high temperature will not be allowed to stay and must return home immediately. • Details of each member's attendance to be kept allowing for Track & Trace in the event of a case of Covid 19 	